

# Save-On-Foods Club Grants

## 2022 Guidelines



4-H BC and Save-On-Foods are pleased to announce to club grant program for 2022 is now open. Funding is available to support clubs in covering the costs of club and community engagement projects, recruitment, and club growth activities, or to update branding on club signage.

Together with Save-On-Foods we are supporting the development of responsible, caring and contributing young leaders across BC.

### Funding available

\$28,750 is available in grants of up to \$500 per club, district, or region across BC.

### Eligibility and Requirements

- Applications must be from a registered 4-H BC club, district, or region in good standing.
- Applicants must have completed final reporting and other requirements from previously applied to grants.
- Every club that receives funding must agree to track your involvement and progress with the Save-On-Foods club grant by:
  - Indicating how the club proposes to recognize and thank Save-On-Foods
  - Posting photos and experiences on Facebook, Instagram and/or Twitter using #4HBC&SOF and tagging both @4hbritishcolumbia and @saveonfoods
  - Emailing photos of your updates and activities to [communications@bc4h.bc.ca](mailto:communications@bc4h.bc.ca)

### Accepted Grant Project Priorities

Activities eligible for funding include, but are not limited to:

- **Priority 1 - Community or Club Engagement** (Focus on Diversity and Inclusion)
  - Community event, educational opportunities
  - Public service activity or food drive
  - Fundraise for a community need (Grant money may not be donated – rather it could be used for promotional purposes and to purchase items to support a third-party silent auction, Barbeque, etc.)
  - Special Educational Clinic
  - Other activity to increase club engagement, public awareness, and/or inclusion



- **Priority 2 - Club Recruitment**
  - Membership drive
  - Promotional items for give-aways
  - New pop-up signage with current 4-H BC branding for events
  - Club website
  - Booth rental at event community event
  - Advertising/Announcements online or in local newspaper
  - Other options for club recruitment activities
  
- **Priority 3 - Rebranding of signage to the official Club/4-H British Columbia logo.** (see [Brand Identity Guide](#))
  - Updating club banners
  - Update display booth posters, back drop, table clothes
  - Update trailer signage,
  - Other options for updating to current official 4-H BC logo
  - Note: Apparel is not included as part of rebranding.
  - **Note: clubs will be required to provide images of items to be updated. Artwork must be submitted to 4-H BC office for approval prior to completing project.**
  - **Only 4-H BC provincial logo or club logo may be used. 4-H Canada logo may not be used. (Where imprint space is limited, contact [communications@4hbc.ca](mailto:communications@4hbc.ca) for alternative logo layouts.)**

## Exclusions

This grant will not support:

- Programs or projects that benefit one individual
- Capital projects or expenditures (machinery, buildings, refurbishments)
- Supplies for projects
- Registration fees for conferences or seminars
- Apparel

## Application Deadline

Applications will open on March 4, 2022 and must be submitted by no later than March 20, 2022 to [funddevelopment@4hbc.ca](mailto:funddevelopment@4hbc.ca) or faxed to 1-250-545-0399.

Applicants are responsible for ensuring their application is complete and has been received by the 4-H BC office.

Successful applicants will be notified by March 31, 2022, followed by a public announcement in April 2022. The initial 75% of funds will be disbursed upon approval of application and/or artwork if applicable.

## Reporting

Projects are expected to be completed no later than September 15, 2022 with final reporting due within 30 days of project completion. Further reporting details will be provided upon confirmation of funding.

## For more information

For questions or more information on the Save-On-Food club grant, please contact Danusia Tarr, Fund Development Coordinator, at [funddevelopment@4hbc.ca](mailto:funddevelopment@4hbc.ca) or 1-866-776-0373.



## 4-H BC Club Grant 2022



### Deadline for application is March 20, 2022

(Applications must be received into the 4-H BC Provincial Office on or before the deadline date. 4-H BC is not responsible for incomplete, late or lost applications.)

The sponsorship funds will be sent to the club in care of the individual noted below:

<b>CLUB NAME:</b>		# Of members:
Contact - First name:	Contact - Last name:	
Mailing address:		
Town or City:	BC	Postal Code:
Phone #	Email:	
Signature:		Date:
<b>The club prefers to receive funds by:</b> (Select one below)		
Cheque	E-Transfer	Email address for E-Transfer:

### Conditions

The sponsorship that your club is applying for must be used for the <u>specific criteria</u> outlined in the <u>attached information sheet</u> .	<b>Check</b> (✓)
1) We have reviewed and understood the sponsor requirements and criteria. 4-H entities receiving sponsor funding will display posters (as provided) at appropriate events. In addition, sponsors will be listed in all event media releases.	YES
2) Our club will send Thank-You notes to Save-On-Foods, either written or video, for sponsorship funds received in 2022.	YES
3) Our club prepares and approves a yearly program plan at the start of each club year?	YES
4) Our club prepares and approves a budget at the start of club year?	YES
5) Our club acknowledges that funds from grant cheques that are not deposited within six months of date of issue will become a donation to 4-H BC Foundation. Replacement requests for lost cheques are subject to a \$10 service fee.	<b>Initial</b>

		Check (✓)
<b>Activity:</b>	Community Engagement	
	Recruitment	
	Rebranding	
	Other (Please specify):	

**Project Title:**

**What is the focus of your project?**

**Please provide more detail about what the funds will be used for.**

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*75% of funding will be disbursed to selected recipients upon approval of application and/or artwork if applicable.*

*The remaining 25% will be disbursed within 3 weeks of final reporting*